



क पि ला - K A P I L A

कलाम बौद्धिक संपदा साक्षरता और जागरूकता
अभियान

Kalam Program for IP Literacy and Awareness

Frequently Asked Questions (FAQs)

1. What is the KAPILA scheme, and how does it support Higher Education Institutions (HEIs) in patent filing?

The KAPILA scheme, short for the Kalam Program for IP Literacy and Awareness, is aimed at fostering innovation by offering financial assistance to Higher Education Institutions (HEIs) for patent filing. In addition to financial support, the KAPILA program promotes intellectual property (IP) literacy by educating students and faculty on the importance of intellectual property rights (IPRs), the patenting process, and the long-term benefits of protecting innovations.

2. What is the objective of KAPILA Scheme?

The objective of KAPILA is to recognise, facilitate and felicitate the Intellectual Property, innovations, and best practices in HEIs.

KAPILA will help in establishing the much required IP filing ecosystem in large number of education institutions and thus create a culture of systematically protecting new ideas, research, and innovation having national and global relevance.

3. What is the eligibility to apply for the KAPILA scheme?

Applicants are eligible for the KAPILA scheme based on the timeline of their patent filings:

For KAPILA (New): Any applicant with a patent filed on or after **1st April 2023** is eligible to apply.

For KAPILA (Old): Applicants who filed patents between **15th October 2021 and 31st March 2023** can apply under the previous version of the scheme.

Eligible inventors can include students, faculty members, or the institution itself, but it is mandatory that the patent application seeking reimbursement must be filed through a Higher Education Institution (HEI).

4. Who all should be the members of the KAPILA Committee?

A KAPILA committee must be formed at the institute level and approved by the head of institution. The committee should have minimum of 5 members, consisting but not limited to:

- Faculty members with experience in IPR development and commercialization.

- Alumni or industry experts with expertise in technology commercialization.
- A legal advisor with experience in intellectual property rights (IPR).
- The committee is responsible for examining the patent application.

5. What are the supporting documents required to apply for reimbursement?

The following documents are required to receive the reimbursement:

1. Statement of Expenditure;
2. Minutes of meeting;
3. Receipts of filing fees;
4. Examination fee;
5. Approval letter for KAPILA committee signed by Head of Institution(HOI) (<https://kapila.mic.gov.in/download.php>)

6. How many total applications be submitted to KAPILA for reimbursement?

Under the new KAPILA scheme, each institution can submit a maximum of 100 applications per year, which will be evaluated by the KAPILA committee at the institute level. The scheme offers 100% funding of the total application amount through a reimbursement model. To qualify for reimbursement, applicants must provide the receipts for both the patent application filing fee and the examination fee, ensuring a streamlined process for institutions seeking financial support for their patent filings.

7. Where should KAPILA applications be submitted, and is a hard copy required?

KAPILA applications must be submitted online through the designated portal. Please note that there is no requirement to submit a hard copy of the application (<https://kapila.mic.gov.in/>)

8. If an institute submits only Filing fee receipt, then what would be mode of evaluation?

If an institute submits only the filing fee receipt, the evaluation will proceed based on that submission. The institute has the option to submit the examination fee receipt at a later date, once it is received, using the same KAPILA ID that was used for the initial filing fee receipt submission.

NOTE: Upon submission of filing fee receipt and later on examination fee receipt, institute have to submit minutes of meeting and statement of expenditure in both cases separately.

For any further query or feedback, the institutes may contact

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