



What is KAPILA scheme about?

KAPILA stands for Kalam Program for IP Literacy and Awareness. It is a scheme that provides financial assistance to the institutions that are part of the Higher Education Institutions for filing patent.



Who are eligible to apply for KAPILA scheme?

All the applicants who have patents filed from **15th October 2021** onwards are eligible to apply for KAPILA scheme.



Who can register on KAPILA portal?

Only convener of the KAPILA Committee can register their institute and submit applications on behalf of the applicant's not an individual (student/faculty). After Convener completes institute registration, kindly inform their respective Institute students and faculty to apply.





What is KAPILA committee?

KAPILA committee should be formed at institute level and should be approved from the head of the Institution. It is **minimum five membered** committee consisting of two faculty members (having developed sufficient IPR and translated to commercialisation), two of the institute's alumni/ industry experts (having experience in technology commercialisation) and one legal advisor with experience in IPR, will examine the patent application. Institute can use alumni/ faculty of other institutes as members, if they cannot find sufficiently experienced alumni / faculty of their own.



What are the supporting documents are needed to apply for the reimbursement?

Statement of expenditure, minutes of meeting, receipts of filing fee and examination fee, Approval letter for KAPILA committee signed by HOI (format available in download section).



How many total applications can be submitted to KAPILA for reimbursement?

As per the scheme, Maximum 20 shortlisted applications per year evaluated at institute level by KAPILA committee can be submitted to the KAPILA scheme and **50 % of the total shortlisted application** will be funded on reimbursement mode after submitting the receipt of the patent application filing fee and examination fee. (Example, if an institute submits 20 patent filed application to KAPILA, funding will be provided to Maximum of 10 patent application only).



What is amount reimbursed in KAPILA scheme?

Sr. No.	Budget Head	Amount in ₹
1	Funding support for patent application filing fee	₹ 1,600/-
2	Examination fee	₹ 4,000/-
3	Amount per Application	₹ 5,600 /-
	Total Amount (Maximum Application 10 per Institute per year)	₹ 56,000/-



Will the filed patent application be funded if the KAPILA application doesn't have institute as applicant or co-applicant?

The patent application will **not** be funded if the application doesn't have Institute as applicant / co-applicant.



Where to add co-inventor details and other supporting documents?

After entering the IP records during application filling, click on **View/Add details** button to provide co-inventor details and upload supporting documents.





Where to submit the KAPILA applications?

KAPILA applications are submitted via online on the portal. No hard copy of the application is asked to submit.